

Job Description & Person Specification Form

Job Title	Legionella Risk Assessor
Department/Location	Risk Assessment Department
Reports to	Operations Manager
Hours of Work	8am to 4.30pm working hours will vary, flexibility is compulsory consisting of (40 hours) Monday to Friday including occasional Saturdays with ½ lunch break.
Specific Day to Day Duties Include:	
<ul style="list-style-type: none">• Carry out Risk Assessments and surveys to comply with ACoP L8, HSG 274, HTM 04-01 and further relevant documents across a range of commercial, industrial and residential properties• Produce all reports accurately and to a high standard• Understand technical procedures and documentation• Production of floor plans/schematics as per internal procedures (using computer based drawing applications)• Use of ReguL8 Software applications to produce required documents and reports• You will be expected to use a net book/tablet/pda to record your work• Be capable of following written and verbal instructions accurately and effectively• You will need to possess excellent communication skills to communicate with customers at all levels• Present a professional image to clients	

Person Specification

	Essential Required	Desirable Beneficial, but not necessary
Qualifications	<ul style="list-style-type: none"> • WH004 – Risk Assessment for Legionella Control in water systems 	<ul style="list-style-type: none"> • A Legionella based city and guilds qualification
Experience	<ul style="list-style-type: none"> • Must have at least 1 years of experience working in the water industry • Competent to carry out Legionella Risk Assessments 	
Knowledge		<ul style="list-style-type: none"> • Understanding health & Safety regulations • Understanding of ACOP L8 • HSG274 Part 2 • BS8580 • Understanding of water regs and systems • COSHH
Skills & Abilities	<ul style="list-style-type: none"> • Communication skills • IT Experience • Ability to work on own initiative • Good eye for detail • Able to multi task • Strong organisational skills • Time management skills 	
Personal Attributes	<ul style="list-style-type: none"> • Hold a Full Driving Licence • Able to pass a DBS check • Must be Flexible • Must be able to work away from home 	

Nant Limited is an Equal Opportunity employer, effective and consistent recruitment practices are essential to ensure that all applicants are treated fairly and with diversity and equality of opportunity. The recruitment process must result in the selection of the most suitable person for the job in respect of skills, experience and qualifications.